



Summer Internship Program

We are proud to announce the Summer Internship program co-sponsored by the Cumberland County Schools (CCS), City of Fayetteville, the Public Works Commission (PWC), and the NCWorks Career Center. The goal is to hire 30+ youth to work 32 hours per week for six weeks in positions all over Cumberland County, June 18-July 27, 2018.

In order to qualify, applicants must be

- Cumberland County resident
- 16-24 years old

Individuals should apply by completing the attached packet and submitting it *one* of the following ways:

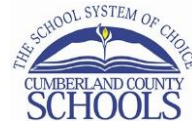
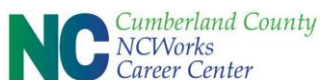
- Submit to your high school's CTE Facilitator
- Submit to Nore Brantley at A.B. Wilkins High School, 1429 Skibo Rd, Fayetteville, NC
- Submit to Peggy Aazam at the NC Works Career Center, 414 Ray Ave, Fayetteville, NC

Selected individuals will be notified by letter to participate in the Interview Event scheduled for Saturday morning, April 28, 2018. Participants must meet eligibility requirements to include security, employability and drug screenings. Participants must provide their own transportation to and from the internship site while working.

Please direct all questions to Nore Brantley, High School To Work Partnership Coordinator at norebrantley@ccs.k12.nc.us or 910-864-5438 ext 759.

Application Deadline: Thursday, March 29, 2018

It is the policy of the Cumberland County Public School System not to discriminate on the basis of race, ethnic origin, sex, or disability in its educational programs, activities or employment policies.





1. Each applicant must complete and submit an Application Packet which includes the following documents:
 - Application Form
 - Information Form
 - Background Investigation Release Form (*signed by the applicant and parent if under 18 years old*)
 - Reference Form (2)

2. The completed application packet should be placed in a **SEALED ENVELOPE** and submitted to the **CTE Facilitator** at your high school OR **Nore Brantley @ ABWilkins High School** OR **Peggy Aazam @ NC Works Career Center**. Collection sites will forward applications to Nore Brantley for screening no later than **March 29, 2018**.

3. Once applications are submitted and reviewed, the qualified applicants will be notified by letter to move on to the Interview Event on **April 28, 2018**, at A.B. Wilkins High School. Applicants selected during this interview process will move on to the next phase which includes background investigations and workshops required to complete the employment process.

(Please Type or Print)

(GENERAL INFORMATION)

Last Name	First Name	MI
Street Address	City	State/Zip
Email Address		Current Age
Cell Number	Alternate Number	Alternate Number
Race	Gender	Social Security Number
		Date of Birth

(EDUCATION INFORMATION)

Currently in School ___ Name of current school attending _____

Currently out of School ___ High School Diploma ___ GED ___ Highest Grade Completed ___

(PERSONAL INFORMATION)

Do you have a Driver's License/State ID Card? ___ Yes ___ No

Driver's License # (Include State) /NC State ID #

Have you ever been arrested or convicted? ___ Yes ___ No

Current Employer <i>(if applicable)</i>	Employer's Address	Hours per Week
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Submit application to one of the following locations:

Your high school's CTE Facilitator	Nore Brantley at A.B. Wilkins High School	Peggy Aazam at the NC Works Career Center
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HOUSING SITUATION: ____ Live with Parents/Guardians ____ Foster Care ____ Homeless ____ Live with other ____ Live on my own

How many are in the household? ____ Gross Income for the household? (Last 6 months) \$ _____

List those in your household (including yourself) and their relationship to you:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

(EMERGENCY CONTACT INFORMATION)

If under 18 list parents/guardians

Last Name First Name Cell Number

Relationship Address Alternate Number

Last Name First Name Cell Number

Relationship Address Alternate Number

Applicant Signature: _____ **Date:** _____

Parent/Guardian Signature: _____ **Date:** _____
(Required if under 18 years old)

Your high school's CTE Facilitator

Submit application to one of the following locations:
Nore Brantley at A.B. Wilkins High School

Peggy Aazam at the NC Works Career Center



APPLICANT INFORMATION/INTERVIEW FORM

Name: _____

Address: _____

Cell Number _____

Email Address: _____

In School Out of School If In School, name of current school _____

Why would you like to participate in this internship?

What qualities would make you a successful employee?

Have you worked before? If yes, please share job description, where and when.

Applicant Signature: _____

Date: _____

Parent/Guardian Signature: _____
(Required if under 18 years old)

Date: _____

Your high school's CTE Facilitator

Submit application to one of the following locations:
Nore Brantley at A.B. Wilkins High School

Peggy Aazam at the NC Works Career Center



BACKGROUND INVESTIGATION RELEASE

The signature below authorizes the Cumberland County Schools (“CCS”) to conduct a background investigation of the applicant and authorizes release of any information obtained in connection with the applicant’s ICON Summer Internship. This investigation may include such information as criminal or civil convictions, driving records, previous employers and educational institutions, personal references, professional references, and other appropriate sources. I waive my right of confidentiality to any such information as described herein, and authorize CCS to access any such information and without limitation hereby release CCS and the referenced sources from any liability in connection with its release or use. This release includes the sources cited above and specific examples such as follows: Local law Enforcement Agencies, Department of Motor Vehicles, information from the North Carolina Criminal Information Center and the Division of Criminal Information of either data on all criminal convictions or certification that no data or criminal convictions are maintained, information from the Department of Social Services, Child Protective Services Unit pertaining to any findings of child abuse or neglect investigation involving the student. Furthermore, I certify that all information given in this application is true and complete. I understand that any misrepresentation, falsification, or omission will be sufficient cause for cancellation of the application for ICON Summer Internship and removal from the program. Also, it is understood that this application and all other data becomes the property of the Cumberland County Schools.

Your signature below indicates that you agree to the above and to support and abide by CCS policies.

Parent/Guardian Name (*print*):

Parent/Guardian Signature:

Applicant Name (*print*):

Applicant Signature:



REFERENCE FORM

Applicant's Name _____
Last First Middle

I. Please evaluate the applicant by using the categories listed below. Check the most appropriate column.

	Outstanding	Excellent	Good	Fair
Attitude/Cooperation	_____	_____	_____	_____
Communication Skills	_____	_____	_____	_____
Dependability	_____	_____	_____	_____
Motivation/Determination	_____	_____	_____	_____

2. Do you believe based on your contact with the applicant that he/she demonstrates the ability to successfully complete an internship? Yes____No____Why?

3. Do you believe this applicant would make a good employee? Yes____No____Why?

4. Identify your relationship to the applicant: _____

Name: (please print) _____ Phone: _____

Signature: _____ Date: _____

RETURN IN A SEALED ENVELOPE TO THE APPLICANT.



REFERENCE FORM

Applicant's Name _____
Last First Middle

1. Please evaluate the applicant by using the categories listed below. Check the most appropriate column.

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Dependability	_____	_____	_____	_____
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3. Do you believe this applicant would make a good employee? Yes____No____Why?

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Name: (please print) _____ Phone: _____

Signature: _____ Date: _____

RETURN IN A SEALED ENVELOPE TO THE APPLICANT.